

Advisory Board Meeting Minutes
June 15, 2015

- Attendance: Carlos Perea, Steven Egler, Patrick B. Smith, Terry Beswick (Manager), JMark Jenkins, (via phone), John Halpin (Guest), Robert McConnell (Guest), Thao Hill, (Guest), Derrick Mapp, Jeremiah Allen, (Guest)
- Introductions - Jeremiah Allen - was on the Board of Directors for two years with the Seattle Area Support Group Community Center. Currently for the last three years, Jeremiah has been serving on the Board of Directors for the SF Intergroup Overeaters Anonymous.
- May Meeting Minutes – Carlos made a motion to approved meeting minutes, Derrick 2nd the motion. Meeting minutes were approved by the board.
- Manager’s Report – In June, we have eight (8) events scheduled, although only the in-house “It’s Never Too Late Show” and “Mascara” shows are technically fundraising events. The next Mascara Show will be held, Saturday, June 20th, at 10:30pm at the CCC. Still need to confirm a larger venue for August show. “Our Experience Has Taught Us” gross proceeds were just over \$3,000. Expenses were about \$2,250. Pride Sober Stage 2015, June 27&28. The two-day event is in less than two weeks. We have a wonderful event planned and we need help with volunteers and publicity. We are planning contingent in the parade and all board members are encouraged to join. We are looking for a convertible. Pink Saturday -We are recruiting volunteers online for June 27th party in the Castro. AIDS Walk – Carlos is serving as Team Captain and will update. Up Your Alley – We are required to provide thirty (30) volunteers for Up Your Alley on July 26th, plus several volunteers for treasury/cashier and “super volunteer” positions. Currently, we have twenty-six (26) regular volunteers and all “super” and treasury positions filled. Harvest Feast Planning Committee meets this Thursday. Save the Date: October 30th.
- Committee Reports – Personnel – Tabled until next scheduled meeting,
- Financial – There was a \$5,400 deficit for the month. The budget for May had projected a \$2,300 deficit. Please note the \$3,000 gross income for “Our Experience Has Taught Us” had not yet been received in May. There was also unusual payroll expense last month (see JMark if you have questions on this). Individual donations remain below a few thousand dollars below budget; projections are being decreased for the next year. We received \$6,000 in May from “Foundations/Corporation” including \$4,000 from Foundation/SF for Pride underwriting and \$2,000 for Les Natali’s neighborhood businesses. Other income and expense categories were within expected ranges. Currently, we have an \$11,000 surplus for the year, leaving us with net

surplus of \$37,400. For the current month, the final month for the fiscal year, there are no major new sources of expected revenue. I project that we will end the year with a small surplus, below budget. Both income and revenue are significantly over budget YTD, and this has been factored into next year's draft budget. The next year's fiscal year begins July 1st; budget has been prepared and approved by the Finance Committee for board review and approval. Patrick made a motion to approve the fiscal budget for 2016. Carlos 2nd the motion. 2016 Financial Budget was approved by the board.

- Fundraising – In the last 30 days, we have picked up one new recurring donor. We remain about 70 recurring monthly donors. This month, we sent an email to current recurring donors asking them to recruit another.
- Programs – Program Committee has drafted a long list of building repairs and improvements. While some minor maintenance jobs are included in the budget, we will be costing out and prioritizing larger items on the list and asking for a budget approval. Resident carpenter and handyman Steve Ritchings has submitted a design proposal for bench out front. Estimated cost: \$1,400. Asking board approval to move ahead with this now. Next meeting is July 13th, 12pm, at CCC.
- Governance Committee – Last month we voted to reinstate the 501C3 to maintain our fiscal sponsorship with the AIDS Foundation. Reinstatement could take as long as nine (9) months. If we do not file for reinstatement, we dissolve the Corporation and remain a Fiscal SFAF project.
We received one Advisory Board Application for membership, John Halpin. – John Halpin works for the City and County of San Francisco, Director of Programs Operations. His office gives out grants to non-profit organizations to run training and development programs. Carlos made a motion to approve John's application. Patrick 2nd the motion. Board approved John's application as a Board Member. Board applications for Calary Blue and Robert McConnell has been submitted.
- Adjourn – Derrick made the motion, Carlos 2nd the motion. Meeting adjourned with the serenity prayer.

